

Leaflet for all-day municipal secondary schools 2024/25 school year

Dear parents,

Please take note of the following guidelines, which serve to ensure a structured school daycare:

- The school daycare ends at 4pm from Monday to Friday. Children can also be picked up or dismissed even earlier at the specific request of the parents, but only if the child would have free time units and not lessons or study times.
- The School Forum may adopt a resolution stating that class and study times will only last until 2pm on Fridays. This decision can be made by the school authority in agreement with the head teacher for days other than Friday.
- School management or the head of the childcare centre may grant permission for a child to leave school daycare early if there are reasonable grounds to do so (e.g. to attend music school lessons, sporting events, tutoring, wedding, christening or a death in the family etc.). The parents must inform the school or provide confirmation of which reasons exist.
- Children may therefore be absent from the childcare component if they are prevented from being there for reasonable grounds (e.g. illness), have otherwise been given permission to be absent for good reasons or at the request of the legal guardian, provided the units in question are fringe times and would be free. Secondary school children must be picked up by their legal guardian if they will be absent from the childcare component. The school day (and therefore the childcare component) will only end at a particular time and on a particular weekday if the absence has been agreed as a permanent arrangement. The child does not have to be picked up in this case.
- Participation in school daycare also includes lunch.
- Cancellations for lunch must be made in good time (by 10 am the day before) so that the order can be cancelled. Otherwise, the meal must be paid for, even if it is not consumed.
- According to the School Instruction Act, deregistration from school daycare is only permitted at the end of a semester and after the period (during the semester) when there are classes.
- A parental contribution is levied 10 times a year (from September to June) for school daycare. The costs for lunch are charged monthly, and only for the meals actually consumed (for information on prices see below).
- A change in regular attendance days and the associated parental contribution (1 to 2 days or 3 to 5 days) is possible, and has to be made in writing on the first of each month.
- The parental contribution and the fee for lunch can be reduced if certain income limits (see page 2) are met and the child's main place of residence continues to be in Innsbruck.
- School daycare is not provided on days when there is no school and during the various holidays. For the autumn, Christmas, semester, Easter and summer holidays, daycare is provided at three locations by an external provider in cooperation with the City of Innsbruck. For the summer holidays, registration is also possible in one of the open municipal after-school care centres.
- Please note the direct debit mandate on the registration form.

Schedule overview for school daycare – 2023/24 school year

	Schedule 1	Schedule 2	Schedule 3	Schedule 4
1-2 days	€26.25	€17.50	€8.75	€0.00
3-5 days	€35.00	€23.33	€11.67	€0.00
Lunch	€5.10	€3.97	€2.83	€1.70

Information on subsidies

The subsidy form can be obtained from the start of school from the headmaster, the head of the school daycare, the Office for Schools and Education, and the Education Service Centre (*Bildungsservicestelle*, Ing.-Etzel-Str. 7). Information can be obtained from the Office for Schools and Education (*Amt Schule und Bildung*) Maria-Theresien-Str.18, 4th floor, room 4213, phone +49 (0)512 5360 8016, email: post.schule.bildung@innsbruck.gv.at.

The completed form along with accompanying documents can be submitted at the offices listed.

Income limits to apply for subsidies – 2023/24 school year

Married or cohabiting parents/guardians

	1 child	2 children	3 children	4 children	5 children	6 children
Schedule 4	€1,276	€1,553	€1,829	€2,107	€2,384	€2,661
Schedule 3	€2,280	€2,776	€3,272	€3,768	€4,263	€4,759
Schedule 2	€2,809	€3,420	€4,031	€4,640	€5,251	€5,862
Schedule 1	Exceeds above	Exceeds above	Exceeds above	Exceeds above	Exceeds above	Exceeds above

Single parent/guardian

	1 child	2 children	3 children	4 children	5 children	6 children
Schedule 4	€998	€1,276	€1,553	€1,829	€2,107	€2,384
Schedule 3	€1,784	€2,280	€2,776	€3,272	€3,768	€4,263
Schedule 2	€2,198	€2,809	€3,420	€4,031	€4,640	€5,251
Schedule 1	Exceeds above	Exceeds above	Exceeds above	Exceeds above	Exceeds above	Exceeds above

The monthly net family income is used to calculate the income limits. The net family income is the sum of the incomes from all persons living in the common household. If more than one income is received, all incomes must be declared.

The net family income is calculated from:

- Current monthly wage or salary slips (without Christmas or holiday bonus; less non-fixed allowances such as overtime pay, bonuses, holiday pay, etc.) or income tax assessment from the previous year in the case of self-employment (confirmation from tax advisor of monthly average income) as well as scholarships or study grants and pensions.
- If one spouse has no income of his or her own, proof of co-insurance with the working spouse is required.
- Alimony or maintenance payments
- Social assistance certificate (minimum income, basic income, unemployment assistance)
- Notification of housing allowance or rent subsidy
- Any unemployment benefits (confirmation by the Public Employment Service)
- Other income (maternity allowance, parental leave allowance, childcare allowance, etc.)
- Income from renting and leasing.

Alimony and maintenance payments as well as loan repayments for the purchase or renovation of housing are deducted.

All information can also be found at www.innsbruck.gv.at.